5 STEPS TO GETTING YOUR PASSPORT ONLINE

1. TAKE YOUR PHOTO
Take your photo using our video as a guide, then check to ensure it’s OK using our online photo checker. If you have your photo taken professionally, get the photo emailed to you.

2. FIND A REFEREE
Your referee should be a non-family member who is over 16, has a valid New Zealand passport and has known you for more than a year. You’ll need your referee’s name, date of birth, passport number and daytime phone number.

3. APPLY ONLINE
Start the online application process by answering a few simple questions on our website. If you need further assistance, call our contact centre on 0800 22 50 50.

4. UPLOAD YOUR PHOTO
Upload your photo from wherever you’ve saved it on your computer. The photo should be:
- high resolution - a minimum of 900 pixels wide and 1200 pixels high
- .JPG or .JPEG
- over 250 KB
- 4:3 ratio.

5. PAY ONLINE AND SUBMIT YOUR APPLICATION
Pay online with a Visa, MasterCard or American Express credit card, a debit card, or a New Zealand Post Prezzy card.

Sorted!
See – we told you it was easy.

Learn more at
www.passports.govt.nz