



Internal Affairs Te Tari Taiwhenua

Statutory Declaration

Uruwhenua Aotearoa

Use this form if you need to give the Department of Internal Affairs additional information.

Before you apply

Making a statutory declaration

A statutory declaration is a written statement declaring something to be true in the presence of an authorised witness. It is an offence to give any altered, false, incomplete or misleading information or to make a false statement or declaration.

Applicant's details

This information will help us match this declaration to the correct application.

- » If you are filling in this declaration for yourself write your name and date of birth.
- » If you are filling in this declaration for someone else write their name and date of birth.

Your contact details

Write your name, home address, and contact details.

This applies even if you are filling in the form for someone else.

Authorised witness for a statutory declaration

This statutory declaration must be signed and dated in front of someone who has the authority to take statutory declarations. They must also sign to confirm that you have signed the declaration in front of them.

The witness for a statutory declaration must be one of the following:

- Member of Parliament
- Lawyer
- Justice of the Peace
- Registered Legal Executive (Fellow of NZILE)
- Government Officer authorised to take statutory declarations.

You may need to make an appointment with your witness to sign this declaration in front of them.

Contact details

Website: www.passports.govt.nz/contactus/

Email: passports@dia.govt.nz

Privacy statement

All relevant information about you is collected in line with the Passports Act 1992 and is held securely by the New Zealand Passports Office, Department of Internal Affairs, PO Box 1568 Wellington. Under the Privacy Act 2020 you may access and request a correction of any of your personal information.

For more information visit www.dia.govt.nz.

When may information from your passport records be disclosed?

Under the Passports Act 1992 and the Privacy Act 2020, this information may be disclosed, subject to agreement in writing between the Secretary of Internal

Affairs and the Chief Executive of the organisation requesting the information, to any appropriate agency, body, or person to aid border security, facilitate the processing of passengers, verify the identity of a holder of a travel document, or determine whether a person is a New Zealand citizen.

The information that may be disclosed includes the information recorded in your passport; your eye colour; your height; the status of your passport; our passport database keynumber; and any other information relating to your passport that may be required.




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How to answer:

- You can complete this form by hand or on-screen using Adobe Reader.
- You can use the Tab key to move to the next fillable form field in Adobe Reader.
- You must still print off the application and sign where applicable by hand.
- When you see this icon  it means you need to take extra care with your answers.

1. Applicant's name and date of birth

Full name

Date of birth (dd/mm/yyyy)

Application number (if known)

2. Your name and contact details

This applies to the person filling out the form. This can be the applicant or a person filling out the form on behalf of an applicant.

Full name (if different from above)

Street number and name

Suburb

Town or city

Country (if not New Zealand)

Postcode

Contact phone number

3. I solemnly and sincerely declare that:

Provide information or explanations here

If you do not have enough space, write further details on a separate piece of paper. Ensure that both you and your authorised witness sign and date each separate piece of paper.

This statutory declaration must be signed and dated in the presence of a Justice of the Peace, a lawyer, a Registered Legal Executive (fellow of NZILE) a Member of Parliament or a Government Officer who has the authority to take statutory declarations, such as our Customer Services Officers at our public counters.



Sign your declaration in front of an authorised witness

I make this solemn declaration believing it to be true by virtue of the Oaths and Declarations Act 1957.

Declared at (Town or city, and country if not in New Zealand)

this day of (dd/mm/yyyy)

by (Signature of declarant)

Warning

It is an offence to make a statement which is false in any particular for the purpose of gaining a New Zealand travel document. If a New Zealand travel document is obtained by fraud, false representation or the concealment of any material fact, it can be cancelled and the person concerned can, by law, be fined, imprisoned, or both.



The person authorised to take a statutory declaration must complete this section

Signature (Authorised person signs here)

Full name of authorised person

Qualification of authorised person

Tick your title:

- ☐ Legal Executive (NZILE)
- ☐ Justice of Peace
- ☐ Member of Parliament
- ☐ Lawyer
- ☐ Government Officer

Send your signed declaration to:

NEW ZEALAND

New Zealand Passport Office
PO Box 1568
Wellington 6140
New Zealand

AUSTRALIA

New Zealand Passport Office
GPO Box 365
Sydney, New South Wales 2001
Australia
Freephone: 1300 559 535
Phone: +61 2 9225 2300

UNITED KINGDOM

New Zealand Passport Office
1 Pall Mall East
London SW1Y 5AU
United Kingdom
Phone: +44 20 7968 2730